

**BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY (ASLP)
MEETING MINUTES
NOVEMBER 1, 2012**

TIME AND PLACE:

The Board of Audiology and Speech-Language Pathology (Board) meeting was called to order at 10:03 a.m. on Thursday, November 1, 2012, at the Department of Health Professions (DHP), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 1, Henrico, Virginia.

PRESIDING OFFICER:

A. Tucker Gleason, Ph.D., CCC-A

MEMBERS PRESENT:

Lillian Beasley Beahm, Au.D., CCC-A
George T. Hashisaki, M.D.
Harold Sayles, Ph.D.
Ronald Spencer, R.N.
Laura Purcell Verdun, MA, CCC-SLP

MEMBERS NOT PRESENT:

Wanda L. Pritekel, MA, CCC-SLP

QUORUM:

With six members of the Board present, a quorum was established.

STAFF PRESENT:

Arne W. Owens, Chief Deputy Director
Elaine Yeatts, Sr. Policy Analyst
Charis Mitchell, Assistant Attorney General, Board Counsel
Leslie L. Knachel, Executive Director
Carol Stamey, Operations Manager
Tamara Farmer, Administrative Assistant

OTHERS PRESENT:

David Bailey, Speech Hearing Association of Virginia (SHAV)
Carrie Fleming, SHAV
Darlene Robke, SHAV
Ralston King, Virginia Society of Otolaryngology

QUORUM:

With six members of the board present, a quorum was established.

BOARD MEMBER RECOGNITION:

Dr. Gleason congratulated Dr. Hashisaki on his re-appointment to the Board.

ORDERING OF AGENDA:

Ms. Verdun moved to approve the agenda as presented. The motion was seconded and carried.

PUBLIC COMMENT:

No public comment was presented.

APPROVAL OF MINUTES:

Dr. Sayles moved to approve the minutes of the May 24, 2012, full board meeting as presented. The motion was seconded and carried.

DIRECTOR'S REPORT:

Mr. Owens reported that Dr. Reynolds-Cane was attending a meeting out-of-town. He provided the following updates:

- 1) DHP's Prescription Monitoring Program has been selected by the National Governor's Association to

- receive a \$45,000 competitive grant to participate in a drug abuse reduction program;
- 2) DHP is supporting the Department of Health with regard to the meningitis outbreak and drug recall; and
 - 3) The Board of Health Professions (BHP) is reviewing the transitioning of military members, spouses and veterans back into the workforce. To assist military personnel in this transition, the BHP is developing a website link containing relevant licensure requirements and additional resources and services.

REGULATORY UPDATE:

Ms. Yeatts informed the Board of the Governor's Regulatory Reform Project. The overall goal of the project is to identify unnecessary or overly burdensome regulations that could be changed or repealed. She noted that the Board had already completed a review of its regulations which is currently at the Secretary's Office awaiting approval. The proposed changes to the regulations have been flagged on the Virginia Regulatory Town Hall as part of regulatory reform project. Ms. Yeatts commented that no additional work on the regulations is needed at this time.

Ms. Yeatts reported that the agency's proposed 2013 legislation was currently under review.

DISCUSSION ITEMS:

Sanctioning Reference Point Presentation (SRP) Submitted to SHAV

Ms. Knachel reported that she submitted to SHAV a presentation proposal on the SRP process as requested by the Board. SHAV provided notification that the submission was accepted and the presentation will be made at SHAV's March 2013 annual meeting.

Follow-up Report

The Board requested at its last meeting that board staff conduct research and report on the following topics:

• Cerumen Management

Ms. Knachel provided information obtained from the American Speech-Hearing Association regarding whether cerumen management is within the scope of practice for an audiologist. Ms. Mitchell provided guidance that cerumen management is not within Virginia's scope of practice for an audiologist. During the discussion, the board questioned whether the scope of practice had evolved since the scope of practice was defined.

The Board requested that Ms. Knachel research audiology curricula to aid in determining if cerumen management is part of the standard coursework for an audiologist. The Board asked that a report be presented at the next meeting.

• Continuing Education (CE) Requirements on Licensure Renewal Notification

Ms. Knachel provided a handout of the language that was added to the on-line licensure renewal screens with regards to CE requirements.

- **Hearing and Speech Screenings**

Ms. Knachel reported that board counsel provided guidance that the scope of practice for an audiologist or a speech-language pathologist includes conducting hearing and speech screenings. Therefore, a layperson may not conduct hearing and speech screenings.

Proof of Self-Employment

Ms. Knachel reported that the board office receives applications that list self-employment as active practice. She reported the types of documents that staff currently accept and asked if there were other documents that should be considered. It was suggested that staff conduct further research on available documentation.

On-Line Licensure Applications

Ms. Knachel reported that the on-line licensure application is currently in development for speech-language pathology.

Use of SRP Worksheets for Pre-Hearing Consent Orders

Ms. Knachel informed the Board of Director's Policy # 76-3.2 regarding the use of SRP worksheets. The policy provides for the Board to decide whether to use the SPR worksheet at the pre-hearing level. She indicated that the Board would need to vote on this policy decision.

Ms. Verdun moved to utilize SRP worksheets at the pre-hearing level. The motion was seconded and carried.

Updated Probable Cause Review Forms

Ms. Knachel presented a revised draft of the Probable Cause Review Sheet.

Update on Workforce Survey

Ms. Knachel reported that the workforce survey was being deployed during this licensure renewal cycle. She noted that a report will be presented to the Board by Dr. Carter upon completion of the data collection.

Officer Elections

Mr. Spencer moved to retain Dr. Gleason as Chair. The motion was seconded and carried.

Dr. Beahm moved to retain Ms. Verdun as Vice Chair. The motion was seconded and carried.

Approval of 2013 Calendar

Ms. Verdun moved to adopt the 2013 calendar as presented. The motion was seconded and carried.

**REPORT ON NATIONAL COUNCIL
OF STATE BOARDS (NCSB)
CONFERENCE:**

Ms. Verdun provided an overview of the NCSB meeting held in Williamsburg. She added that Ms. Knachel presented on Virginia's SRP process.

PRESIDENT'S REPORT:

Dr. Gleason reiterated her thanks and gratitude to board staff for their support of the Board.

EXECUTIVE DIRECTOR'S REPORT:

Statistics

Ms. Knachel provided an overview of the licensure and disciplinary case statistics.

Budget

Ms. Knachel reported that budget information specific to the Board had been included in the packet. She also reported that the scanning project that included the scanning of disciplinary cases and agenda packets had reduced copying and postal expenses.

Newsletter

Ms. Knachel polled the Board regarding whether information would be better disseminated via news blasts versus newsletters. It was the consensus of the Board that news blasts would be the most beneficial to licensees.

NEW BUSINESS:

Mr. Spencer brought to the attention of the Board other articles related to cerumen management.

The Board discussed hospital orders as presented by Dr. Hashisaki.

ADJOURNMENT:

With the conclusion of board business, Dr. Beahm moved to adjourn the full board meeting. The motion was seconded and carried. Dr. Gleason adjourned the meeting at 12:15 p.m.

A. Tucker Gleason, Ph.D., CCC-A
Chair

Date

Leslie L. Knachel, M.P.H
Executive Director

Date